

Department of Public Health
Barbara A. Garcia, MPA, Director of Health

San Francisco Health Network
Roland Pickens, MHA, FACHE, Director



Edwin M. Lee
Mayor

Laguna Honda Hospital and Rehabilitation Center
Mivic Hirose, RN, MS, CNS, Executive Administrator

To: Honorable Edward A. Chow, MD, President, San Francisco Health Commission and Members of the Health Commission

Through: Barbara A. Garcia, Director of Health

Through: Roland Pickens, Director of San Francisco Health Network

From: Mivic Hirose, Executive Administrator 
Laguna Honda Hospital and Rehabilitation Center

ChiaYu Ma, Deputy Financial Officer 
Laguna Honda Hospital and Rehabilitation Center

Date: December 20, 2016

Subject: Revised Policy and Procedures for the Administration of the Laguna Honda Gift Fund

We request that the Health Commission approve the revision of Laguna Honda Hospital Gift Fund Management policy as submitted in the attachment entitled "45-01 Gift Fund Management Revised 110816".

The draft of this revised policy has been reviewed by Laguna Honda JCC on November 8, 2016.

Thank you.

Attachment